

Date: 10 June 2025

Normally initial passage plan is prepared berth to berth. However, vessel may not berth directly but may be required to anchor prior berthing. In such cases the passage is to be planned to the anchorage point, incorporating new waypoints. Accordingly, changes made in the passage plan and in the safety settings of ECDIS containing safety depth and safety contours.



	Once this has been done, the plan is to be resubmitted to the Master for approval, and circulated to the other Navigation Officers for acceptance. All officers shall read and sign the revised passage plan. Should the vessel not have the charts /publications required, the contracted supplier should be contacted to supply the required electronic charts/publications to the vessel. All amended passage plans must be retained on board along with the final passage plan and must not be discarded. === Please comply with above, regardless of how minor any deviation might be.
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Above has been read and understood.

C/O

2/O

3/O

D/C

Verified by: Master

Please file signed copy in the Share Point 3.2.3 Training Folder